#### IT Essentials 5.0

# 5.3.1.7 Lab - Task Manager (Managing Processes) in Windows XP

### Introduction

Print and complete this lab.

In this lab, you will explore Task Manager and manage processes from within Task Manager.

### **Recommended Equipment**

The following equipment is required for this exercise:

A computer running Windows XP Professional

### Step 1

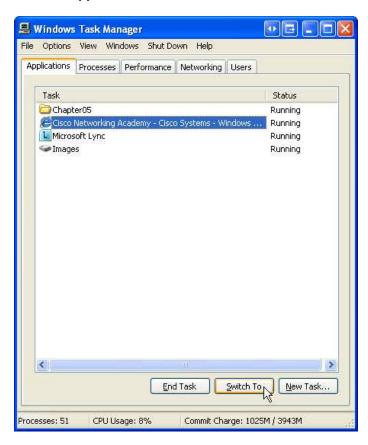
Log on to Windows as an administrator.

Open a browser and a folder.

Click on the desktop and press Ctrl-Alt-Delete.

Click the Task Manager button if the Windows Security dialog box is displayed.

Click the **Applications** tab.



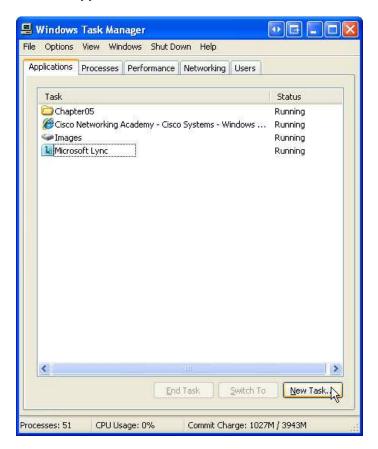
Select the open browser and then click **Switch To**.

What happened to the browser?

What happened to Windows Task Manager?

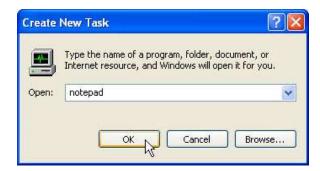
Open Task Manager, press Ctrl-Alt-Delete.

Click the **Applications** tab.



Click New Task.

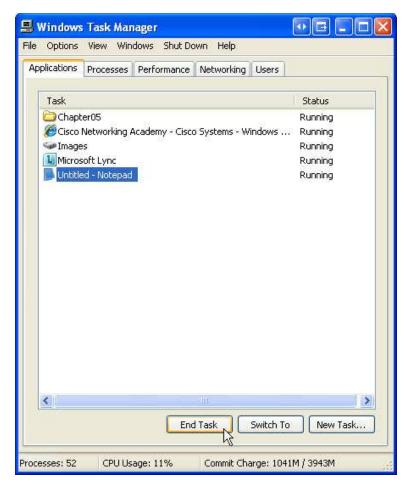
The "Create New Task" window opens.



In the Open field type notepad and then click OK.

What happens?

Navigate back to Windows Task Manager.

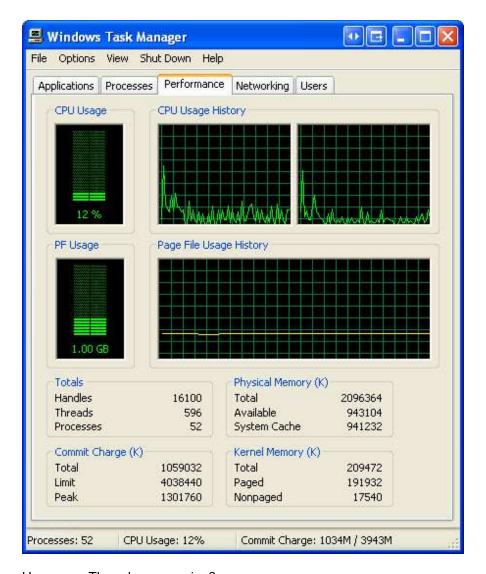


Select **Notepad** and then click **End Task**.

What happens?

### Step 2

Click the **Performance** tab.



How many Threads are running?

How many Processes are running?

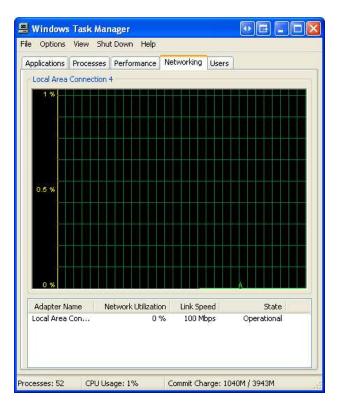
What is the Total Physical Memory (K)?

What is the Available Physical Memory (K)?

How much Physical Memory (K) is being used by the system?

### Step 3

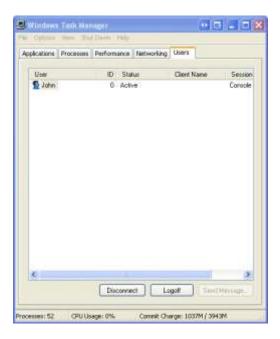
Click the **Networking** tab.



What is the Link Speed?

## Step 4

Click the **Users** tab.



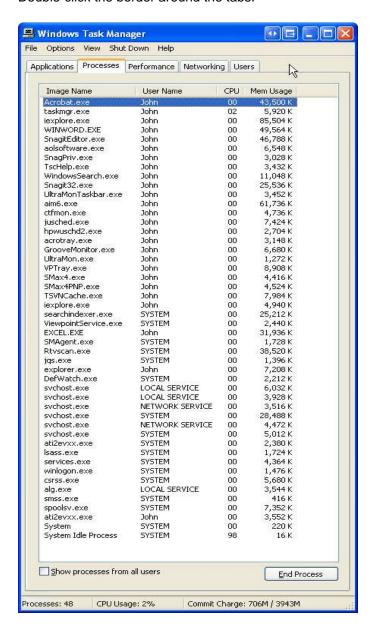
List all users and their Status.

What actions can you perform on the user?

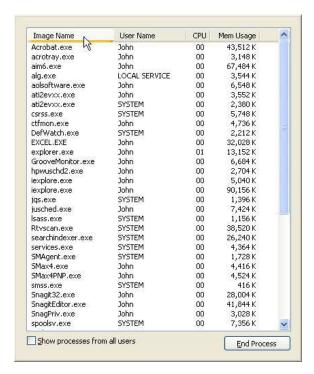
### Step 5

Click the Processes tab.

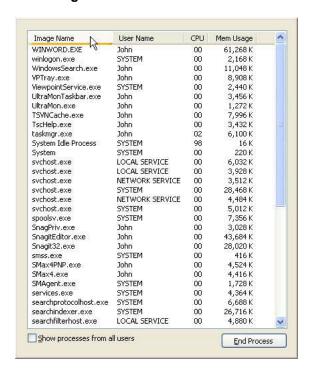
Double-click the border around the tabs.



Windows Task Manager is now in compact mode.

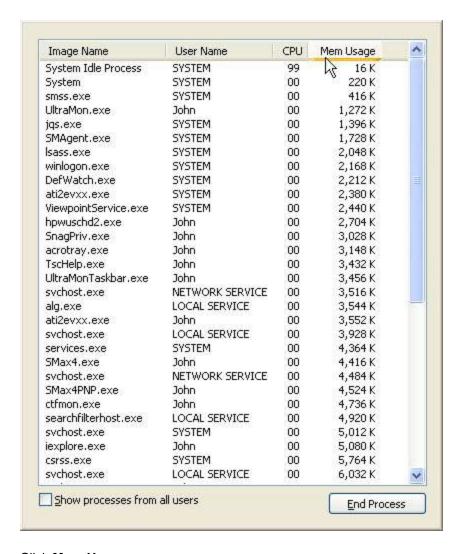


#### Click Image Name.



Click Image Name again.

What effect does this have on the columns?



#### Click Mem Usage.

What affect does this have on the columns?

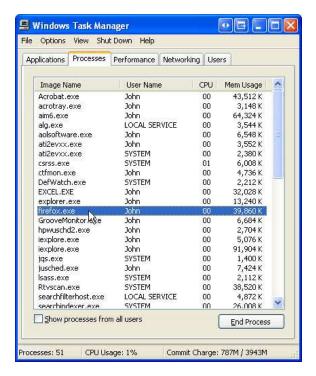
Double-click the outside border again for tabs mode.

#### Step 6

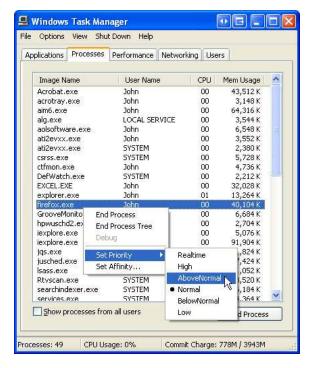
Open a browser.

**Note:** Firefox is used in this lab. However, any browser will work. Just substitute your browser name whenever you see the word Firefox.

Return to the Windows Task Manager.



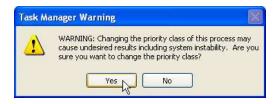
Click **Image Name** so the list is in alphabetical order and select **firefox.exe**.



Right-click firefox.exe > Set Priority.

What is the default priority for the browser?

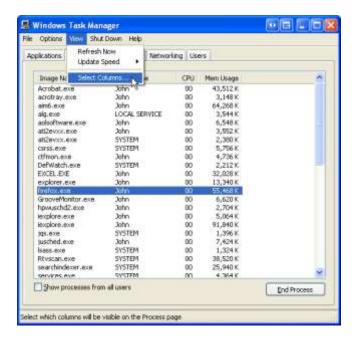
Set the priority to Above Normal.



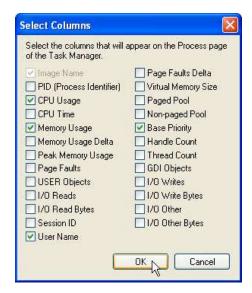
Click Yes in the Task Manager Warning window.

### Step 7

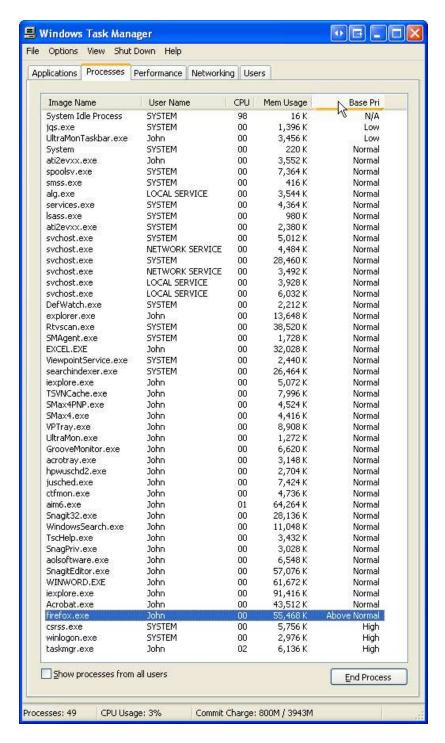
Expand the width of the Windows Task Manager window.



Click View > Select Columns.



Place a check mark next to Base Priority and click OK.



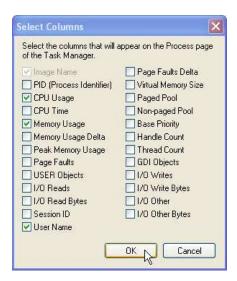
#### Click Base Pri.

Which image name has a base priority of N/A?

List one image name that has a base priority of Above Normal?

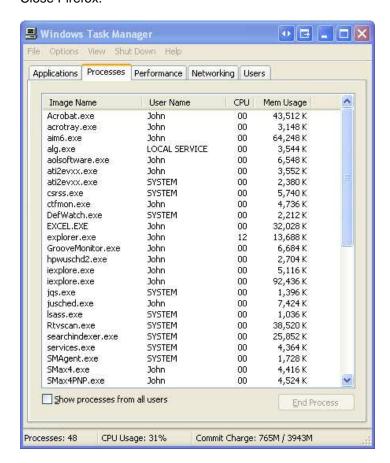
### Step 8

Reset Firefox.exe base priority to Normal > Yes.



Click View > Select Columns > uncheck Base Priority > OK.

Close Firefox.



Is Firefox listed as a process?